

Model United Nations Club

February 25, 2011

Dear parents of MUN Club members,

The members of the Model United Nations Club are excited to be traveling to a conference next week. They have been busy preparing for this conference by researching world issues and practicing debates. The teachers are proud of their efforts and very happy that these students will represent our school at the conference. Thank you for supporting your child's efforts in the MUN program.

The details of the conference and travel costs are listed below. Your cooperation in meeting the payment details is greatly appreciated. Funds can be handed directly to Mr. Robinson. A copy of this letter, as well as general information about the MUN program, can be found at the MUN Club wiki. <http://munhz.wikispaces.com>

Name of Conference	British International School Shanghai Model UN Conference BISSMUN	
Conference Dates	Saturday, March 5	
Conference Web Address	The link to the conference page can be found at the MUN Club wiki: http://munhz.wikispaces.com/BISSMUN A conference schedule is also posted on that page.	
Teachers traveling with students	Robert Vandereyken Mr. Robinson will join the trip on Saturday	
Dates of Travel	Friday, March 4	Saturday, March 5
Details	Depart HIS at 3:15 pm via school van. Depart Hangzhou at 4:33 pm on train G7434. Arrive in Shanghai at 5:32 pm. A school bus will transfer the group to the hotel. Dinner at a restaurant near the hotel.	The conference ends at 4:30 pm. We can buy snacks before leaving for Shanghai. Depart Shanghai Hongqiao Station at 6:17 pm on train G7441. Arrive at Hangzhou train station at 7:17 pm. A school van will return us to HIS before 8:00 pm.
Hotel Details	The contact details will be sent next week. The location is a Holiday Inn in Pudong.	
Students attending the conference	Grade 10: Howard Yuen Grade 9: Rahul Bapna, Cherry Hsiao, Jakob Mueller Grade 8: Florine Spiekerman	

The per-student fees for this conference total 600 RMB and consist of:

Registration	100 RMB
Train Tickets	175 RMB (82 RMB per trip + 5 RMB per ticket charge)
Hotel Room	250 RMB
Supervision Fee	50 RMB
Bus Fee in Shanghai	25 RMB

The school covers the teacher's expenses. Students need to bring some spending money for meals (see below). Incidentally, the commute from the hotel to the school will require approximately 30 minutes.

Please allow me to update you about a policy change. Each traveling teacher is given a stipend. In the past, the traveling teacher was not compensated in this manner. This year, I have changed that policy. You will find that the cost per student is minimal. It is appropriate for families to bear this cost since the traveling teacher is accepting the responsibility of 24-hour care of each student. The school will continue to purchase the teachers' tickets and pay for the teachers' hotel rooms.

The following is a list of items that are needed for a Model United Nations trip.

Passport	A passport is needed to check in to the hotel. Passports will be collected and held by the teachers and then returned to students at the end of the trip.
Suggested 50 RMB per day for food.	The group will eat dinner on Friday near the hotel, which is in Pudong. Breakfast is included in the hotel cost. Lunch and Dinner on Saturday will be at a restaurant near the school.
Business attire for the conference	Male delegates are expected to wear a suit jacket, tie and dress shoes, not sneakers. Female delegates may wear a nice blouse with sweater or a suit with pants or skirt.
Paper and pen, and some schoolbooks.	During the conference, students write notes. Also, many papers are handed to them. It is helpful to have a folder or binder to manage all of this material. Students are also required to manage their schoolwork during their absence. The train ride is nearly three hours long, providing an opportunity for reading.
A USB flash drive	At the conference, students combine the resolution they have written with other delegates' resolutions. An electronic copy of their resolution is essential.
Students are responsible for any electronic equipment they bring. The use of MP3 players is not allowed during the conference hours. Computers are supplied at the school for doing the normal work required of the conference, such as combining resolutions with those written by other delegates.	

Thank you, again, for supporting your child's participation in MUN. If you have any question, please contact me at the school or through hismun@scischina.org.

Sincerely,

Thomas Robinson
HIS MUN Coordinator